

ELISABETH RICHARDS AWARD FOR DISTINGUISHED SERVICE

The BCEA shall follow the criteria for the Elisabeth Richards Award, as approved by the Representative Council on September 14, 1977.

PURPOSE:

The ELISABETH RICHARDS AWARD FOR DISTINGUISHED SERVICE should be awarded to a county member for exceptional service to the education profession. This award, as the title states, is for DISTINGUISHED SERVICE and should be extremely difficult to obtain. Therefore, it will not necessarily be an annual award nor shall the number of recipients be limited.

CRITERIA:

1. A member of the BCEA for at least seven (7) years.
2. Shall have actively served the BCEA for at least five (5) years.
3. Active service consists of any three (3) of the following:
 - a. Served as an officer of the BCEA.
 - b. Served as a member of a BCEA or NJEA Committee.
 - c. Served as an NJEA DA from Burlington County.
 - d. Served as an NJEA Executive Committee Member from Burlington County.
 - e. Served as an NJEA or NEA Officer.
 - f. Served as an NEA Director.

PROCEDURE:

1. A person may be nominated by any active member of our organization by submitting the name and qualifications to the BCEA Office by 5:00pm on March 1.
2. The following documents should be submitted:
 - Nomination Form, fully completed and signed by an active member of BCEA/NJEA.
 - one (1) letter of nomination, typed, double spaced and signed by an active BCEA/NJEA member.
 - one (1) letter in support of the nomination, typed and double spaced. This can be from a colleague, PTA/ PTO President or administrator.
3. The nominee's name and qualifications will be presented to the March Executive Committee by the President or designee. The Executive Committee, by secret ballot, will vote on the nominee(s). To be successful the nominee must receive 3/4 of all votes cast.
4. If the Executive Committee votes to present the award, the Representative Council must be notified at the first meeting after the decision is made.
5. The ELISABETH RICHARDS AWARD FOR DISTINGUISHED SERVICE will be presented by the President at the BCEA Awards Gala. If there is not a Gala, the award can be presented at the BCEA Annual Angel Bertolino Legislative Dinner.

AWARD NOMINATION FORM

- Elisabeth Richards Award for Distinguished Service
- Jim McAndrew Local President's Award

This form and accompanying documents must be submitted to the BCEA Office by 5:00pm on March 1.

Please **PRINT**:

Nominee: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Personal -email _____

Home Phone: () _____ Cell: () _____

Local Association: _____

Number of years as a BCEA/NJEA member: _____

Person Making Nomination: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Personal e-mail _____

Home Phone: () _____ Cell: () _____

Local Association: _____

Number of years as a BCEA/NJEA member: _____

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- One (1) letter in support of the nomination, typed and double spaced. This can be from a colleague, PTA/ PTO President or administrator.

Nomination forms and supporting documents will be presented to the Executive Committee, who will vote by secret ballot. If the Executive Committee votes to present the award the Representative Council will be notified at the first meeting after the decision is made. Awards will be presented at the BCEA Gala.