

SCHOLARSHIP FOR LOCAL ASSOCIATIONS:

1. A scholarship is available until the fund is expended.
2. Sponsoring Local Workshops
 - a. The BCEA would pay 20% of an NJEA/Local sponsored workshop.
 - b. Funding breakdown is as follows:
 - i. 65% would be paid by NJEA
 - ii. 20% would be paid by BCEA
 - iii. 15% would be paid by Local
 - c. For overnight workshops, BCEA will pay for 20% of dinner costs only.
 - d. This is a once-a-year local scholarship
3. Procedures:
 - a. An application available through the BCEA office (*must be requested from the BCEA office*) and must be returned two (2) weeks prior to the event.
 - b. An itemized dinner bill from the restaurant or caterer (*not a copy of the credit card receipt*) must be submitted within one (1) month of the date of the event for payment by BCEA. The bill must include the number of dinners served and cost per dinner.
 - c. A sign in sheet for the event must be included.
 - d. Payment will be made after NJEA pays their portion of the workshop.
4. For locals in crisis situations the cost incurred for copier paper, machine usage, and telephone banks at the BCEA office will be absorbed by the Burlington County Education Association. These costs will be charged to this account.
5. Scholarships may not be used for contract ratification meetings, general association meetings, or recognition events.



SCHOLARSHIP FOR LOCAL ASSOCIATIONS APPLICATION

This application must be received at the BCEA office at least two (2) weeks prior to the workshop. Please print or type all of the information requested.

Local Association: _____

Membership Total: _____ Local Dues Amount/yearly: _____

Mailing Address: _____

Person making request: _____ Cell Phone: _____

Position in Association: _____

Date of Workshop: _____ Location: _____

Purpose of this Workshop: _____

This portion completed by the BCEA Office:

Date Received at BCEA Office: _____

NJEA UniServ Approval Amount: _____ Amount Paid: _____

Approval Granted

Approval Denied Reason: _____

BCEA President: _____